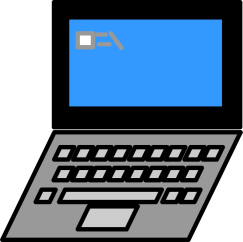
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**2016-2017 Adult Basic Education Funding Application**

**Submission Instructions and Timelines**

**Submission Instructions**

1. The completed application must be submitted electronically via **Accelegrants** –see attached RIDE Adult Education Application Submission timeline for due dates
2. Late applications will be reviewed only after all other applications submitted by the due date have been reviewed
3. Submission of paper copies of the funding application and required documents is not required. Original copies of documents requiring signatures must be maintained on file for future audits and monitoring
4. Electronic copies are not required to be submitted to AERFP as in past years



**RIDE (PROJECTED) ADULT EDUCATION FY 2016-2017**

**APPLICATION SUBMISSION TIMELINES**

1. **For adult education programs seeking substantial approval from RIDE for Summer Programming and/or Administrative Expenses**

**(July 1 or August 1 start):**

**Date**

|  |  |
| --- | --- |
| On or before June 10, 2016 | FY 2016-2017 preliminary adult education allocation notifications forwarded to programs individually via electronic notification  FY 2016-2017 adult education electronic application roll-out with instructions forwarded to programs via electronic notification |
| June 24h **by 4pm** | **Completed application due** |
| June 27th-30th | Substantial approval letters issued by RIDE program staff – for July 1st start |
| August 20th – August 30th  \*\*Grant award issued once program’s FY15-16 final expenditure requests are submitted and approved by RIDE Fiscal Office) | Approved applications moved to “Final Approved” status/Grant Awards Issued\*\* |

1. **For adult education programs not seeking approval for Summer Activities (September program starts -- no administrative expenses for summer):**

**Date**

|  |  |
| --- | --- |
| On or before June 10, 2016 | FY 2016-2017 adult education electronic application roll-out with instructions forwarded to programs via electronic notification  FY 2016-2017 adult education allocation notifications forwarded to programs individually via electronic notification |
| July 25th**by 4pm** | **Completed application due** |
| By August 25th | Substantial approval letters issued (if necessary) |
| August 30th – September 15th  \*\*Grant award issued once program’s FY15-16 final expenditure requests are submitted and approved by RIDE Fiscal Office) | Approved applications moved to “Final Approved” status/Grant Awards Issued\*\* |