Housekeeping

• **Recording the Session** - This session is being recorded, please stay muted until the Q&A session at the end of the webinar.

• **Questions** - Questions can be entered into the chat throughout the presentation.

• **Poll Questions** – Participants will be asked to answer pop-up poll questions, or post answers in the chat.

• **Feedback Survey** – The survey will be posted in the chat towards the end of the presentation and sent via email along with a link of today’s recording. We look forward to hearing from you.
Agenda

Welcome and Introductions

Application Overview
   2021-22 Application Guide -Red/Blue Guidance
   Creating a Winning Budget

Resources and Tips

Wrap Up
   Questions and Answers
   Evaluation
CRP Submission Due Dates

Substantial Approval for Summer

• Applications due: **Friday, May 28, 2021**

All Other Approvals

• Applications due: **Wednesday, June 30, 2021**
Introducing the OSCAS Title I-A Team

David Sienko, Director, OSCAS  
David.Sienko@ride.ri.gov

Stephanie Enos, Title I Specialist, Title I-D Coordinator and Title IV-A Coordinator  
Stephanie.Enos@ride.ri.gov

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Eileen.Botelho@ride.ri.gov

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Mike.Deragon@ride.ri.gov

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Ann.Hampson@ride.ri.gov

Miriam Alvarado, Federal Programs Administrative Support  
Miriam.Alvarado@ride.ri.gov
Title I, Part A

Education for the Disadvantaged

The purpose of this title is to provide all children significant opportunity to receive a fair, equitable, and high-quality education, and to close educational achievement gaps.
ESSA requires any LEA that receives Title I funds have an approved plan on file with the state that addresses how the LEA will help close the achievement gaps between children meeting the challenging State academic standards and those children who are not meeting such standards.

The Title I CRP serves as the LEA’s annual plan for Title I, and must be a clear, complete, and accurate description of the program.
The Consolidated Resource Plan (CRP) is an opportunity to **maximize and coordinate federal resources** to improve student achievement.

Title I requires that the LEA’s Title I plan in the CRP be developed with timely and meaningful consultation with:

- Teachers;
- Principals and other school leaders;
- Paraprofessionals;
- Specialized instructional support personnel;
- Charter school leaders;
- Administrators (including administrators of other federal programs) and other appropriate school personnel; and
- Parents of children in Title I schools.
Poll Question

Tell us about yourself.
Title I-A Application

2021-22 CRP Sections

The Title I-A sections of the CRP application and narrative prompts include:

- Annual Ranking
- Reserves
- School Level Allocation
- Program Matrix
- Program Description
- Private School Services
- Reserve Descriptions
- Related Documents
- Important Documents
- Budget
- Review Details
Calculating Poverty Options for LEAs

• Medicaid data, Temporary Assistance for Needy Families (TANF) data, or a composite of data of these two sources from SY 2020-2021

• Best available NSLP data (might be from SY 2019-2020 or a combination of SY 2019-2020 and SY 2020-2021 data)

• NSLP data from SY 2020-2021 (e.g. from direct certification)

• A composite of NSLP, Medicaid, and TANF data, which might include Medicaid or TANF counts from SY 2020-2021 and the best available FRPL data, which may be from SY 2019-2020

• Survey that replicates NSLP data

• Please review the information at: USDA Fact Sheet
Annual Ranking for K-12

GROUPINGS

| Group 1: | K-12 | Elementary | Middle | High |
| Group 2: | K-12 | Elementary | Middle | High |
| Group 3: | K-12 | Elementary | Middle | High |

Lower the 75% poverty threshold to 50% for high schools, in accordance with ESSA Sec. 1113(a)(3)(B).

This is the 75% and above grouping.

<table>
<thead>
<tr>
<th>SCHOOL ATTENDANCE AREA/SCHOOL NAME</th>
<th>SCHOOL CODE</th>
<th>TITLE I SCHOOL STATUS CODE</th>
<th>GRADES WITHIN THE SCHOOL</th>
<th>PUBLIC RESIDENT CHILDREN</th>
<th>PRIVATE RESIDENT CHILDREN</th>
<th>TOTAL RESIDENT CHILDREN</th>
<th># PUBLIC EDUCATION CHILDREN FROM LOW INCOME FAMILIES</th>
<th># PRIVATE EDUCATION CHILDREN FROM LOW INCOME FAMILIES</th>
<th>TOTAL # OF CHILDREN FROM LOW INCOME FAMILIES</th>
<th>PERCENT OF CHILDREN FROM LOW INCOME FAMILIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hugh B. Bain Middle School</td>
<td>07115</td>
<td>A</td>
<td>06-08</td>
<td>620</td>
<td>28</td>
<td>648</td>
<td>521</td>
<td>5</td>
<td>526</td>
<td>81.17%</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td>620</td>
<td>28</td>
<td>648</td>
<td>521</td>
<td>5</td>
<td>526</td>
<td>81.17%</td>
</tr>
</tbody>
</table>

This is an elementary school grouping. The average poverty for this grade span is 40.65 %.

Reminder: Only include K-12 students in count.

<table>
<thead>
<tr>
<th>SCHOOL ATTENDANCE AREA/SCHOOL NAME</th>
<th>SCHOOL CODE</th>
<th>TITLE I SCHOOL STATUS CODE</th>
<th>GRADES WITHIN THE SCHOOL</th>
<th>PUBLIC RESIDENT CHILDREN</th>
<th>PRIVATE RESIDENT CHILDREN</th>
<th>TOTAL RESIDENT CHILDREN</th>
<th># PUBLIC EDUCATION CHILDREN FROM LOW INCOME FAMILIES</th>
<th># PRIVATE EDUCATION CHILDREN FROM LOW INCOME FAMILIES</th>
<th>TOTAL # OF CHILDREN FROM LOW INCOME FAMILIES</th>
<th>PERCENT OF CHILDREN FROM LOW INCOME FAMILIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arlington School</td>
<td>07125</td>
<td>A</td>
<td>PK-05</td>
<td>504</td>
<td>17</td>
<td>521</td>
<td>375</td>
<td>6</td>
<td>381</td>
<td>73.13%</td>
</tr>
<tr>
<td>Stadium School</td>
<td>07120</td>
<td>A</td>
<td>PK-05</td>
<td>211</td>
<td>7</td>
<td>218</td>
<td>149</td>
<td>5</td>
<td>154</td>
<td>70.64%</td>
</tr>
<tr>
<td>Edgewood</td>
<td>07129</td>
<td>A</td>
<td>PK-05</td>
<td>259</td>
<td>6</td>
<td>265</td>
<td>167</td>
<td>0</td>
<td>167</td>
<td>63.02%</td>
</tr>
</tbody>
</table>
Annual Ranking

Remember:

- LEAs with total enrollment < 1,000 students or with only one school per grade span are not required to rank its school attendance areas.

- However, all LEAs must complete Annual Ranking page to indicate % of children from low-income families and school participation status.

- Schools at/above 75% poverty are ranked and served first, without regard to grade span. Schools below 75% poverty may then be served, in either K-12 grouping or by grade span.
  
  - An LEA may now include high schools with 50% or more poverty in the “75% and above” poverty grouping.
  
  - If it does so, these school must be served first before any schools outside the “75% and above” grouping are served.
• Use data from a **consistent point in time** for each public school.
  
  o If using feeder school patterns for secondary schools, make sure district is keeping supporting documentation.

• For private school data, use the results from your initial consultation.

• After discussing with the private school officials (for this year only) you may use last year's private school poverty data for this purpose as you may for public school poverty data.
# Reserves

## PER PUPIL AMOUNT (PPA)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Allocation</td>
<td>$19,665.00</td>
</tr>
<tr>
<td>Total Number of Low-Income Students</td>
<td>$19,665.00</td>
</tr>
<tr>
<td>125% Multiplier</td>
<td>$19,665.00</td>
</tr>
<tr>
<td><strong>Per Pupil Amount</strong></td>
<td><strong>$630.29</strong></td>
</tr>
</tbody>
</table>

## RESERVES

<table>
<thead>
<tr>
<th>Required:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homeless</td>
<td>500.00</td>
</tr>
<tr>
<td>Parent and Family Engagement</td>
<td>331.58</td>
</tr>
<tr>
<td>Private Schools (Services, Administration, and Parent and Family Engagement)</td>
<td>0.00</td>
</tr>
<tr>
<td>Neglected</td>
<td>0.00</td>
</tr>
</tbody>
</table>

### Optional School Improvement:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Improvement Activities</td>
<td>0.00</td>
</tr>
<tr>
<td>School Improvement Transportation</td>
<td>0.00</td>
</tr>
<tr>
<td>School Improvement Incentives and Rewards</td>
<td>0.00</td>
</tr>
</tbody>
</table>

### Additional Optional:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preschool</td>
<td>0.00</td>
</tr>
<tr>
<td>Evaluation &amp; Assessment</td>
<td>0.00</td>
</tr>
<tr>
<td>Administration</td>
<td>0.00</td>
</tr>
<tr>
<td>Summer Programs</td>
<td>0.00</td>
</tr>
<tr>
<td>Differential Salary and Fringe Benefits</td>
<td>0.00</td>
</tr>
<tr>
<td>Professional Development</td>
<td>0.00</td>
</tr>
<tr>
<td>Foster Care Transportation</td>
<td>0.00</td>
</tr>
<tr>
<td>Other</td>
<td>0.00</td>
</tr>
<tr>
<td>Other</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**Total** 831.58

## SCHOOL LEVEL SUBALLOCATION AMOUNTS

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Amount</td>
<td>19,609.00</td>
</tr>
<tr>
<td>Reserves Amount</td>
<td>831.58</td>
</tr>
<tr>
<td><strong>School Level Funds For Distribution Total</strong></td>
<td><strong>18,777.42</strong></td>
</tr>
</tbody>
</table>
Required Reserves

Remember:

• **All LEAs** are required to take a **Homeless Reserve** to provide comparable services for students identified as homeless.

• The Parent and Family Engagement reserve box is for any funds the LEA reserves off the top for parent and family engagement at Title I-A schools. This includes LEAs with allocations of $500,000 or more who are required to set aside funds and LEAs who are not.

• LEAs receiving an allocation of more than $500,000 are required to reserve at least 1% for Parent and Family Engagement, 90% of which must be distributed to schools, with priority given to high-needs schools.
Required Reserves

• Neglected Reserve
  • LEAs with identified group homes for neglected children and youth must reserve funds to provide assistance to children and youth who live in these group homes, such as tutoring services, unless they attend SWPs.

• Equitable Services for Private School Children
  • Proportionate share amount is now taken “off the top” of the LEA’s total allocation, before any other expenditures or transfers.
  • This reserve is for all aspects of the LEA’s Title I equitable services program (including instruction, parent/family engagement, PD, & administration).
Reserves

- An Excel workbook for calculating proportionate share
- Must be uploaded into Related Documents

<table>
<thead>
<tr>
<th>Name of District:</th>
</tr>
</thead>
</table>

**FY 2022 Calculator used to Determine the Proportionate Share of Title I, Part A Funds for Equitable Services to Eligible Resident Students Attending Participating Private Schools throughout the State**

**A. Number of Low Income Resident Children in Title I Participating School Attendance Areas**

<table>
<thead>
<tr>
<th>Example</th>
<th>Input Your LEA's Data Below</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1: District Low Income Enrollment (Public Schools)</td>
<td>900</td>
</tr>
<tr>
<td>A2: Private School Low Income Enrollment from Participating Public School Attendance Areas</td>
<td>100</td>
</tr>
<tr>
<td>A3: Total Low Income Enrollment (A1 + A2)</td>
<td>1,000</td>
</tr>
<tr>
<td>A4: Percent Participating Private Schools Low Income (A2 / A3)</td>
<td>10.0%</td>
</tr>
</tbody>
</table>

**B. Title I, Part A Allocation**

| B1: LEA Title I(A) Allocation for Current Fiscal Year | $570,000.00 |
| B2: Transfer of funds into Title I(A) from Title II(A) & Title IV(A) | $30,000.00 |
| B3: LEA Adjusted Allocation (B1 + B2) | $600,000.00 | $0.00 |

**C. Equitable Services**

| C1: Current School/Fiscal Year proportionate share for all participating private schools (B3 x A4) | $60,000.00 | #DIV/0! |
| C2: Prior School/Fiscal Year unspent balance of funds reserved for equitable services to participating private schools | $0.00 |
| C3: Total Amount LEA must budget/reserve for the proportionate share to all participating private schools (C1 + C2) | $60,000.00 | #DIV/0! |
| C4: Amount for Administrative Costs for Equitable Services | $400.00 |
| C5: Minimum Amount of Proportionate share that must be used for Parent and Family Engagement activities (B3 x 0.01 x A4) | $600.00 | $0.00 |
| C6: Amount Remaining for Equitable Services (C3 - C4 - C5) | $59,000.00 | #DIV/0! |

**D. Per Pupil Amount (PPA)**

| D1: Per Pupil Amount (PPA) for Equitable Services (C6 / A2) | $590.00 | #DIV/0! |

Note: All budgeted amounts related to the LEA's Title I(A) proportionate share for private schools must be reserved as either: Private Schools-Services, Private Schools - Admin and/or Private Schools- Parent & Family Engagement.
LEAs with Title I-A schools identified as needing Comprehensive School Improvement (CSI), and in some cases Targeted School Improvement (TSI) schools, may request Title I-A funds for to support:

1. School Improvement Activities,

2. School Improvement Transportation, and

3. School Improvement Incentives and Rewards.

Note
School Improvement Transportation and School Improvement Incentives and Rewards expenditures are capped at 5%.
Additional Optional Reserves

- The Administration Reserve is only used for an LEA to set aside funds that are necessary to administer its Title I-A program, if applicable.

- Summer Programs reserve is used for to set aside funds necessary for extended learning time activities for Title I-A students taking place outside of the regular school year.

- The Differential Salary and Fringe Benefits line is used when there are significant differences in personnel costs among Title I-A funded teachers.

- Foster Care Transportation funds may only be used for *excess costs of transportation*. Title I, Part A funds set aside to serve homeless children are separate and *cannot* be used for children in foster care.

- All funds reserved for district led PD at Title I-A participating schools should go in Professional Development reserve box.

- The two white boxes at the bottom of this section are for activities that are unique to a district.
Remember: **Not required** for LEAs that are single-school attendance areas or have a total enrollment of less than 1,000 students - **Check the appropriate box on School Level Allocations page.**

- Title I funds are allocated to schools in rank order of poverty based on the number of children from low-income families.

- Formula-driven school level allocations determine the amount of funds available for programming in each school.
School Level Allocations

Must be used if any school < 35% poverty.

<table>
<thead>
<tr>
<th>SCHOOL/ATTENDANCE AREA</th>
<th>LOW INCOME</th>
<th>ACTUAL ALLOCATION</th>
<th>BALANCE OF SCHOOL FUNDS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>%</td>
<td>#PUB</td>
<td>PPA</td>
</tr>
<tr>
<td>A</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>This is the 75% and above grouping.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hugh B. Bain Middle School</td>
<td>81.17</td>
<td>521</td>
<td>1,463.66</td>
</tr>
<tr>
<td>This is an elementary school grouping.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gladstone Street School</td>
<td>73.13</td>
<td>375</td>
<td>1,463.65</td>
</tr>
<tr>
<td>Arlington School</td>
<td>70.64</td>
<td>149</td>
<td>1,431.17</td>
</tr>
<tr>
<td>Stadium School</td>
<td>63.02</td>
<td>167</td>
<td>1,372.20</td>
</tr>
<tr>
<td>Edgewood Highland School</td>
<td>56.00</td>
<td>165</td>
<td>1,372.20</td>
</tr>
<tr>
<td>William R. Dutemple School</td>
<td>50.65</td>
<td>153</td>
<td>1,369.06</td>
</tr>
<tr>
<td>Eden Park School</td>
<td>48.10</td>
<td>136</td>
<td>728.24</td>
</tr>
<tr>
<td>George J. Peters School</td>
<td>47.88</td>
<td>142</td>
<td>579.61 (\triangle)</td>
</tr>
<tr>
<td>Totals</td>
<td>1808</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Try to get balance as close to 0 as possible.
### Program Matrix

<table>
<thead>
<tr>
<th>NAME OF SCHOOL</th>
<th>% OF POVERTY</th>
<th>GRADE LEVELS OF STUDENTS TO BE SERVED</th>
<th>PROGRAM TYPE</th>
<th># OF STUDENTS TO BE SERVED</th>
<th>SERVICE DELIVERY MODEL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arlington School</td>
<td>70.6%</td>
<td>PK ☑ K ☑ 1 ☑ 2 ☑ 3</td>
<td>School Wide Program</td>
<td></td>
<td>AT ☑ IC ☑ PO</td>
</tr>
<tr>
<td></td>
<td></td>
<td>☑ 4 ☑ 5 ☑ 6 ☑ 7 ☑ 8</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>☑ 9 ☑ 10 ☑ 11 ☑ 12</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eden Park School</td>
<td>48.1%</td>
<td>PK ☑ K ☑ 1 ☑ 2 ☑ 3</td>
<td>School Wide Program</td>
<td></td>
<td>AT ☑ IC ☑ PO</td>
</tr>
<tr>
<td></td>
<td></td>
<td>☑ 4 ☑ 5 ☑ 6 ☑ 7 ☑ 8</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>☑ 9 ☑ 10 ☑ 11 ☑ 12</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Edgewood Highland School</td>
<td>56.0%</td>
<td>PK ☑ K ☑ 1 ☑ 2 ☑ 3</td>
<td>School Wide Program</td>
<td></td>
<td>AT ☑ IC ☑ PO</td>
</tr>
<tr>
<td></td>
<td></td>
<td>☑ 4 ☑ 5 ☑ 6 ☑ 7 ☑ 8</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>☑ 9 ☑ 10 ☑ 11 ☑ 12</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>George J. Peters School</td>
<td>47.9%</td>
<td>PK ☑ K ☑ 1 ☑ 2 ☑ 3</td>
<td>School Wide Program</td>
<td></td>
<td>AT ☑ IC ☑ PO</td>
</tr>
<tr>
<td></td>
<td></td>
<td>☑ 4 ☑ 5 ☑ 6 ☑ 7 ☑ 8</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>☑ 9 ☑ 10 ☑ 11 ☑ 12</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Remember:**

- Must select a Program Type (Targeted Assistance or Schoolwide) for each Title I participating school.
- Target Assistance Schools must also indicate grade level(s) to be served, estimated number of students to be served, and service delivery model(s).
Program Description

This portion of the application asks LEAs to describe their Title I-A program for participating schools.

LEAs need to complete two or more of the following sections:

• Schoolwide Programs
• Targeted Assistance Programs
• Parent and Family Engagement – all LEAs must complete
• Parent Notifications – optional this year
• New Title I Funded Staff
Title I-A Programs under ESSA

Under ESSA, LEAs can support “well-rounded education” strategies and activities that improves student academic achievement [Sec. 1114(b)(7)(ii); 1115(b)(2)(a)]. Well-rounded education includes:

- English,
- reading or language arts,
- writing,
- science,
- technology,
- engineering,
- mathematics,
- foreign languages,
- civics and government,
- economics,
- arts,
- history,
- geography,
- computer science,
- music,
- career and technical education,
- health, physical education, and
- any other subject, as determined by the state or local educational agency, with the purpose of providing all students access to an enriched curriculum and educational experience.
Schoolwide Programs (SWP)

**Question #1**
Applies to LEAs that are beginning a Schoolwide Program in a Title I-A school in 2021-2022.

**Question #2**
Applies to all LEAs that have SWPs, the narrative must describe:

- the process used for reviewing the Schoolwide Program plans, and the results of the evaluation, and
- how requested budget items align with needs and goals of each schools SWP plans (as costs must be aligned to SWP goals).

Resource: [Title I-A Schoolwide Program Plan Checklist](#)
Question #1
Applies to LEAs will a new participating Title I-A TAS school(s) in SY 2021-2022.

Question #2
Applies all LEAs with TAS programs, the narrative must describe:

- the major components of the TAS program(s) - name of the activity, the student selection process, program of services, and evaluation process, as well as
- which items requested in the budget support the TAS program(s).
Parent and Family Engagement

Policies
In order to receive Title I-A funds, **all LEAs** must have:

- an LEA level parent and family engagement policy;
- a school level parent and family engagement policy for each participating Title I-A school;

Single school LEAs may create a combined policy.

Reserves
LEAs with allocations of $500,000 or more must reserve 1% of funds, 90% of which must be distributed to schools, with priority given to high-needs schools.

Parent and Family Engagement questions are divided between the *Program Description* and *Reserve Description* sections of the CRP.
Parent and Family Engagement

LEA Parent and Family Engagement Policy Questions

Question #1
Describe the findings and recommendations from the required annual evaluation of their LEA’s Parent and Family Engagement Policy.

Question #2
Describe the LEA level strategies for building the capacity of the LEA’s Title I-A schools in delivering effective parent and family engagement activities.

School Parent and Family Engagement Policy Question

Question #3
Describe the school level strategies for building the capacity of staff and families for delivering and participating in effective parent and family engagement activities.
Completing these questions is optional this year.

Question #1

How will parents of children attending TI-A schools be notified of their “right to know” qualifications of their child’s classroom teachers and paraprofessionals?

Question #2

What is the LEA’s plan for providing timely notification to parents if their child is taught for 4 or more weeks by a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned in Title I-A schools?

Tip: While the TI-A application is specific to Title I-A schools, these policies apply to all the LEAs schools.
Poll Question

Please share an activity, strategy or resource your LEA had success with when it came to engaging families this past year.

Use the chat to share your answer.
New Title I Funded Staff

If an LEA is asking to fund a position that is new to Title I-A, please complete this question and posted the related job description.

Narrative Response
• List any position(s) that is new to Title I-A.
• Outline the duties and responsibilities that directly support the Title I-A program, including which school(s) will be supported.

Related Documents
• Upload the job description in Related Documents.
• Include qualifications that meet applicable State Certification or licensure requirements at the grade level and subject areas in which the teacher has been assigned, when applicable.
• If a position is funded by multiple sources, highlight the job duties that are allocable to Title I-A (e.g. Federal Program Coordinator).
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Private School Services Table

This information must be consistent with narrative information in the application and:

• All participating private schools (located both in and outside the district) must be included on this table as “participating”.

• Outcomes of consultation for all private schools where the LEA’s resident children are enrolled must be documented on the Private School Consultation List (excel document) and uploaded into the “Related Documents” in Accelegrants.
Reserve Descriptions

This portion of the application requires LEAs to describe how any requested reserves are allowable, reasonable, necessary and allocable to the Title I program.

Includes the following sections:

• Homeless Children and Youth*
• Parent and Family Engagement
• Services to Eligible Private School Children
• Neglected Children and Youth
• Optional School Improvement Reserve Description
• Additional Optional Reserve Descriptions

*All LEAs must complete the Homeless Children and Youth section.
Homeless Children and Youth

Remember:
• All LEAs that receive Title I, Part A funds must reserve funds to support homeless students in all schools throughout the LEA.

• Funds should be used to provide comparable services to homeless students in both Title I and non-Title I schools, including those not ordinarily provided to other Title I students.

Additionally:
• Title I funds may also be used to support the LEA homeless liaison and/or for the incremental cost of transportation of homeless students to the school of origin. Title I, Part A funds set aside to serve homeless children cannot be used for children in foster care.

• This additional allowability does not relieve the LEA from providing comparable services.
Services to Eligible Private School Children

Title I requires LEAs to consult with all private schools in which their resident children are enrolled (inside and outside the district) - to determine whether there are any students who are eligible for Title I services.

Consultation should be underway NOW, because the results of the initial consultations inform the annual ranking process for LEA school eligibility.

The LEA provides SERVICES for eligible private school students. It does not provide funds to the private school.

The LEA must maintain control of all funds and services provided to eligible private school students.
Services to Eligible Private School Children

• Complete the proportionate share worksheet in the “Related Documents” section of Accelegrants to calculate the amount of funds to be reserved for equitable services. Upload completed worksheet to Related Documents.

• Keep documentation of all communications with private schools: initial letters, emails, call logs, etc.

• Collect a signed affirmation form for each participating private school where the LEA is providing Title I services.

• Ensure that consultation is ongoing throughout the year.
Only LEAs that are reserving Title I-A funds for Parent and Family Engagement need to complete this section of the application.

**Question #1**

Enter the amount of funds reserved for parent and family engagement.

**Question #2**

Describe how these funds will be used, including:

- How parents and family members of participating children were involved in the decisions regarding how funds are allotted for parent and family engagement activities;

- How at least 90% of the funds are being distributed to schools, including how priority was given to high needs schools, and;

- The types of allowable activities and strategies the funds are supporting for families in improving student academic achievement.
Neglected and Delinquent Programs

Question #1
Indicate the amount of funds the district is reserving to provide educational services to neglected children and youth who reside in local institutions.

Question #2
Describe the educational program that will be provided to these students, including:
- the number of students expected to participate;
- the nature, location, frequency and length of time for the activities; and
- how Title I-A services will be evaluated.
Optional School Improvement Reserves

LEAs with Comprehensive School Improvement (CSI) or Targeted School Improvement (TSI) Title I-A schools may request to support:

- **School Improvement Activities** – activities that are aligned to the LEA’s CSI or TSI school improvement plans that are reasonable, necessary and allocable at eligible schools.

- **School Improvement Transportation** (up to 5%) – public school choice transportation, including the cost basis, for students attending eligible CSI schools.

- **School Improvement Incentives and Rewards** (up to 5%) – to provide rewards and incentives to teachers at eligible CSI or TSI schools.

Reminder: The LEA must also provide a program of size, scope and quality for participating Title I schools should they also choose to use funds to support these initiatives.
Additional Optional Reserves

LEAs may also set aside funds for:

• Administration
• Professional Development
• Foster Care Transportation
• Preschool
• Summer Programs

For each request, the LEA needs to describe how the request is reasonable, necessary, allocable and improves student academic achievement of eligible Title I students. All related budget requests should be clearly connected to the narrative description as well.

Refer to the 2021-2022 Title I-A Application Guide for full list of optional reserve categories and their required narrative response elements.
Allowable Costs

**Necessary** for the proper and efficient performance of the program.

**Reasonable** in that it would be a cost that a prudent person would incur under similar circumstances.

**Allocable** to the program, such that the program must benefit in proportion to the amount charged to the federal program.

**Authorized**, or otherwise not prohibited, by state and local rules.

**Documented** to justify all fiscal and program requirements.
Supplement not Supplant (SNS)

- LEA may use Title I-A funds **only to supplement** the funds that would, in the absence of Title I-A funds, be made available from state and local sources for the education of students participating in a Title I-A program.

- LEA **may not** use Title I-A funds to supplant funds from state and local sources.

- Requested activities must be allowable, reasonable, necessary and allocable under Title I-A.

- LEA must demonstrate that it has a methodology and uses it to allocate state and local funds to each Title I school and ensures that the school receives all of the state and local funds it would otherwise receive if it were not receiving Title I-A funds.

- LEA are not be required to:
  1) Identify that an individual cost or service supported with Title I-A funds is supplemental; or
  2) Provide services through a particular instructional method or in a particular instructional setting.

Reserve: Enter the applicable reserve category for all budget entries. Title I allows for the use of “Unspecified.”

Cost Basis: Provide a “number sentence” to provide detail for the cost.

Description: Indicate the position to be funded, service(s) to be provided, or items(s) to be purchased.

Justification: Describe how the request is specific to the program goals and why it is necessary to implement the program.

Refer to the 2021-2022 Creating a Winning Budget guide for more information.
Determining When to Submit

SUMMER APPLICATION

• Summer activities (programs starting before July 1 also need to be included in the prior year's CRP)
• Year-round positions

A substantially approvable application must be submitted by May 28th.

SCHOOL YEAR APPLICATION

• Applications with expenses beginning at the start of the school year

A substantially approvable application must be submitted on June 30th.
Tips

• Save often

• Use plain text for moving information in the application narrative

• Use email or call Title I Liaison to ask specific questions.

• Show messages
### Review Details Page

**NA** = Not Applicable  
**NRR** = Needs RIDE Review  
**NLA** = Needs LEA Attention  
**OK** = OK  

**Expand All**  
**Collapse All**

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<td>Cranston’s Title I Program amendment review is complete. The application is programmatically approvable, fiscal review pending. Thank you.</td>
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Wrap Up

• Resources and Tips

  • Evaluation
  • Questions and Answers
Please reach out to your Title I-A reviewer with any questions:

Stephanie Enos, Stephanie.Enos@ride.ri.gov
Eileen Botelho, Eileen.Botelho@ride.ri.gov
Mike Deragon, Mike.Deragon@ride.ri.gov
Ann Hampson, Ann.Hampson@ride.ri.gov

As always, please feel free to contact us.
Thank you for coming today!