

# RIDE 2021-2022 Title II, Part A CRP Application Guide

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## I. Budget

**The response should address the following elements:**

- ☐ Number of FTE(s) in 51000 and 52000 are equal.
- ☐ The reserves are selected appropriately.
- ☐ The cost basis for all items is broken down using number sentences to provide details for the total request, and demonstrates that the requests are reasonable.
- ☐ The description indicates the position to be funded, item(s) to be purchased or Professional Learning Activity AND, if applicable, location (LEA/School Name).
- ☐ The justification statement explains:
  - what is being requested (list item or service);
  - which professional learning goal/need it supports; and
  - why the request is necessary to successfully implement the Title II program.

References:

[ESSA, Title II, Sec. 2103 Local Uses of Funds;](#)

[RIDE – Title II, Part A Creating a Winning Budget](#)

## II. Private School Services Table

**The response in the “Within-District” section should address the following elements:**

- ☐ Status – Participating, Not Participating, No Response, or Not Applicable
- ☐ Amount Allocated to each school
- ☐ Provide an explanation for any carryover funds available from the previous year or any discrepancies between amount allocated and the amount budgeted for private schools, if applicable

**The responses on the Private School Consultation List should address the following elements:**

- ☐ Private School Consultation List has been added to the Related Documents section of the application.
- ☐ District has entered status codes to indicate the outcome of their required consultation with all private schools in which students residing in their district are enrolled. (Not Participating, No Response).

References:

[ESSA, Sec. 8501, Subpart 1, as references in Title II, Part A Sec.2102, Subpart 2E, Participation by Private School Children and Teachers Private Schools;](#)

[RIDE - Title II Private School Participation FAQs - Non-Regulatory Guidance;](#)

[US ED Non-Regulatory Guidance, Fiscal Changes and Equitable Services Requirements under ESSA, November 2016](#)

### III. Application Details, Part I: LEA Plan

1. Describe the district or school priorities areas that were identified through your comprehensive needs assessment and can be addressed with Title I funds.

**The response should address the following elements:**

- ☐ Description of the priority areas identified from LEA's Comprehensive Needs Assessment
- ☐ Data used to inform the needs assessment
- ☐ Any stakeholders engaged
- ☐ Description of how activities will be aligned with challenging State academic standards

Reference:

[ESSA, Title II, Sec. 2102\(b\)\(2\)\(A\), Contents of Application](#)

2. Provide a description of the LEAs systems of professional growth and improvement that describes how educators receive access to learning that is sustained over time, relevant to their context, and clearly linked to improved student outcomes and building leadership capacity. Examples include induction for teachers, principals, or other school leaders, systematic coaching on academic instruction or leadership development, and well-structured team-based learning opportunities.

**The response should address the following elements:**

- ☐ Description of the LEA's system of professional growth and improvement which may include:
  - induction programs for teachers, principals, or other school leaders,
  - building capacity of teachers, and/or
  - opportunities to develop meaningful teacher leadership.

Reference:

[ESSA, Title II, Sec. 2102\(b\)\(2\)\(B\), Contents of Application](#)

3. Describe the plan established by the district to gather and review data that will identify any disparities that result in low-income students and minority students being taught at higher rates than other students by ineffective, inexperienced, or out-of-area teachers, and how those disparities will be addressed.

- ☐ Description of plan established by LEA that addresses ineffective, inexperienced or out-of-area teachers.
  - Plan should include data and process used to identify disparities that result in low-income students and minority students being taught at a higher rate by teachers with these designations.

**NOTE: A district plan for addressing ineffective, inexperienced, or out-of-area shall be developed by the LEA for teachers with these designations.**

Reference:

[ESSA, Title II, Sec. 2102\(b\)\(2\)\(C&D\), Contents of Application](#)

**If LEA has schools identified in the Accountability System as Comprehensive Support Improvement School (CSI) or Targeted Support Improvement School (TSI) they must respond to Questions 4 and 5**

- ☐ For Question 4 provide:
  - Description of how funds are prioritized in these schools
- ☐ For Question 5 provide:
  - Description of how funds are prioritized in schools that served the highest percentages of students from families living below the poverty level

Reference:

[ESSA, Title II, Sec. 2102\(b\)\(2\)\(C&D\), Contents of Application](#)

[RIDE Report Card Website](#)

## IV. Application Details, Part II: Professional Learning

For each item listed as Professional Learning in the budget, you must complete a Professional Learning Activity Worksheet in this section of the application.

1. For Questions 1-3 provide the necessary information

**The response should address the following elements:**

- ☐ Name of the Activity/Series as listed in the Budget Description
- ☐ Participating Schools
- ☐ Number of staff served in each Educator Type listed
- ☐ Responses to all Yes/No questions

2. Describe the activity/series and explain how this activity is aligned with content standards (e.g. Common Core) and district or school priorities.

**The response should address the following elements:**

- ☐ Description of activity to include:
  - Who will be providing the training?
  - How activity aligns to content standards or identified needs
  - Timeline and target dates for implementation

3. Explain how the LEA will identify and track progress and performance. Include data sources and data points, how each will be monitored and evaluated, including specific expected outcome metrics, to determine the impact of the PL activity/strategy.

**The response should address the following elements:**

- ☐ Description of specific, measurable data points that will be used to evaluate the effectiveness of the activity/series.
- ☐ Description of specific anticipated positive impact/outcomes on student achievement.

Reference:

[ESSA, Title II, Sec. 2103, Local Uses of Funds;](#)

[Non-Regulatory Guidance for Title II, Part A: Building Systems of Support for Excellent Teaching and Leading, September 2016](#)

## V. Class-Size Reduction

***RIDE encourages school districts to thoroughly examine and consider all options based on what will MOST benefit their students.***

**If an LEA chooses to use Class-Size Reduction (CSR) Funds, the following information is required:**

- The name, certification area, and teaching assignment of the CSR Teacher
- District/school data to justify the need for the CSR teacher
- Citation of at least ONE evidence-based article that supports the need for CSR and how it will support all students in the class and within the grade level
- The participating schools
- Class size without CSR position
- Projected class size with CSR position

## VI. Related Documents

LEAs should only upload additional documents that are necessary for their Title II application. Please note that all documents uploaded into Related Documents will become public documents as part of the final approved application.

### **Agency Recommended Documents\***

- Private School Proportionate Share Calculations
- LEA Process for Private School Consultation (Meaningful Consultation)
- Private School Letter of Intent
- Private School Identity of Needs
- Other Consultation Evidence (agendas, minutes, notes, etc.)

### **Other Documents\***

- New Job Descriptions, if applicable
- Extended Narratives, if necessary
- Brochures or other evidence for Professional Learning Activities, if necessary
- Title II, Part A Evidence-Based Template Worksheet(s)

*\*Please save with clear titles and date (e.g. "Title II 2020-2021 (Private School Name) Letter of Intent").*