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| **Title III Budget – Do’s and Don’ts & word choice examples** | | |
| Description | Cost Basis | Justification |
| Native language reading materials aligned to ELA high quality curriculum | ~~Individual student texts and teacher materials~~  35 student books x $45 & 3 teacher sets @ $100 ea | Native language materials to supplement the ELA materials and support MLL/ELL access to gen ed |
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| ~~Books~~ Content area reading supplies | ~~Math, science, history texts~~  5 math x $20; 5 sci x $20; 5 history x $20 | Visual glossaries to scaffold access to core content areas in collaborative environments |
| Subs for teachers to attend training | $80 x 8 teachers x 4 days | ~~ESL training~~ Improve academic language supports in collaborative environments |
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| Stipends for teachers to attend training | $30 x 15 teachers x 8 1-hr. sessions | ~~For teachers to attend faculty meetings that address ELLs~~  For teachers to participate in an afterschool community of practice on supporting ELLs in math |
| ~~Teacher~~ Staff to deliver MLL/ELL targeted writing intervention | .20 FTE | To provide targeted writing intervention in addition to ESL/ELA writing core for gr 6-8 MLL/ELLs per screening/assessment data |
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| ~~Math teacher~~ MLL/ELL Summer learning staff | 3 Teachers; 8 hrs/wk, 4 wks, $35/hr | ~~Math summer class~~ To provide Gr 8-10 MLL/ELLs (newcomers, LFS, or at risk) w additional math intervention in a language-supported environment (not traditional summer sch) |
| ~~Math books~~ MLL/ELL summer learning materials | intervention supplies $70x 20 st + 3 sets teacher materials x$50 | Materials to support MLL/ELL summer learning math programs – student consumables, teacher resource guide, progress monitoring |
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| Translation/Interpreter | $20/hr, 20 hrs x 3 buildings | Monthly 2hr MLL/ELL student and family celebration nights; family engagement supplemental to required activities for parent advisory |

**Quick Tips – *In addition,* consult full instructions in Accelegrants Document Library under Title III**

* Description = what you are buying.
* Justification = how it’s supplemental, reasonable, and necessary and the connection to MLL/ELs.
* Parent engagement
  + The budget description and justification must demonstrate how Ch. 16-54 requirements will be fulfilled and how the activity is supplemental to that work.
* Professional Development in Title III
  + Title III funded pd cannot fulfill Ch. 16-54 pd requirements.
  + The budget description and justification must demonstrate how Ch. 16-54 requirements will be fulfilled and how the activity is supplemental to that work.
  + Any staff under Title III must supplement your core MLL/ELL program that fulfills Lau/Castaneda requirements.
  + The reviewer should have a sense of how many events and teachers would be included with clear connections to professional learning for improving language acquisition.
* The cost basis requires a math sentence unless it is personnel in 51000.
* Scan your items. Are there two that look almost identical for the same school code? Add some differentiating detail.
* Title III cannot buy an old activity that was previously funded by some other source.
* Title III can maintain previous Title III activities.
* Title III can also support new and different activities/programs that fall within allowable activities described in the application guidance.
* Title III equipment does not go home for personal use and does not belong to staff. The equipment belongs to and remains with the program, appropriately tagged and secured.
* Use the Application Instructions in the Document Library to ensure a correct application that won’t be returned for revision.